



CITY OF GIG HARBOR

BOUNDARY LINE ADJUSTMENT APPLICATION

CITY USE ONLY

Case Number _____

Date Received _____

By _____

Receipt # _____ By _____

Applicant

(name)

(street address)

(city & state)

(zip)

(phone)

Property location:

Property Address _____

Section _____ Township _____ Range _____

Assessor's Parcel Number _____

Owner

(name)

(street address)

(city & state)

(zip)

(phone)

Surveyor

(name)

(street address)

(city & state)

(zip)

I (We)

(signature)

(date)

(signature)

(date)

do hereby affirm and certify, under penalty of perjury, that I am one (or more) of the owners or owner under contract of the herein described property and that the foregoing statements and answers are in all respects true and correct on my information and belief as to those matters, I believe it to be true.

Engineer

(name)

(street address)

(city & state)

(zip)

Property Information:

Existing Zoning Designation: _____ Total Area (in acres) _____ Area of contiguous ownership _____

Existing Comprehensive Plan Designation: _____

Existing land use: Describe (or illustrate separately) existing land use, including location of all existing structures and setbacks (in feet) from property lines.

Proposed use for each lot:

Existing sewage disposal (show on map and include date installed) _____

Proposed sewage disposal:

☐

None

☐

Septic tank

☐

Sewer

☐

Other

Existing water supply:

☐

City

☐

None

☐

Individual Well on lot(s)

Proposed water supply:

☐

Community Well - Name of System or Owner:

☐

City Water System:

☐

Other:

Special areas on your project site: (show checked areas on map)

☐

Creek or stream

(name) _____

☐

Wetland (swamp, bog, etc.)

☐

Lake/Pond

☐

Floodplain

☐

Cliffs

☐

Ravine

☐

Shoreline

Existing:

Parcel # _____

Area in square feet _____

Parcel # _____

Area in square feet _____

Proposed:

Parcel # _____

Area in square feet _____

Parcel # _____

Area in square feet _____

Do the parcels being adjusted have city/county/state road frontage? If yes, name of road, right of way width of road frontage.
If no, width and length of private road, easement or right of way.

Please attach copy of existing and proposed legal description of adjusted lot boundaries and a plan showing existing and proposed lot configurations, including dimensions.

Boundary Line Adjustment Checklist

BLA

Checklist for All Projects

19.02.002

- A. ☐ A completed project application form.
- B. ☐ A verified statement by the applicant that the property affected by the application is in the exclusive ownership of the applicant, or that the applicant has submitted the application with the consent of all owners of the affected property.
- C. ☐ A property and / or legal description of the site.
- D. ☐ The applicable fee.
- E. ☐ Evidence for adequate water supply as required by RCW 19.27.097 or a copy of an application for city of Gig Harbor water concurrency determination, per GHMC 19.10.011(A), if required.
- F. ☐ Evidence of sewer availability or a copy of an application for city of Gig Harbor sewer concurrency determination, per GHMC 19.10.011(A), if required.
- G. ☐ A completed transportation concurrency application and traffic report, per GHMC 19.10.011(A), if required.

In addition to requirements of GHMC 19.02.002 please provide:

- 1 ☐ 5 complete sets of submittal materials including wetland reports and traffic reports. Plan sets are to be of the same size sheets collated and bound, (preferred size of 24" x 36"). Please provide 2 sets of reduced size 11"x17". Please tile sheets if needed to meet required scale.

If your project requires multiple permits, only 5 sets, plus 2 reduced sets, are required. Please combine the requirements of all permits into the bound sets.

Boundary Line Adjustment

16.03

An application for a Boundary Line Adjustment is considered complete upon submittal of the information as required under **GHMC 16.03.001 (requirements for a complete application)** this is in addition to the application requirements of **GHMC 19.02.002**.

16.03.001

- A. ☐ A map at a scale of not less than one inch equal to 100 feet which depicts the existing property configuration, including all lot line dimensions.
- B. ☐ A map which depicts the proposed property configuration, including all lot line dimensions.
- C. ☐ A legal description of the existing property configuration and proposed property configuration, prepared by a licensed professional land surveyor.
- E. ☐ Completed application form.

This checklist is intended as a guide for applicants and is not a substitute for the applicable code sections